

**Hooksett Sewer Commission**  
**November 3, 2014**  
**Minutes**

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick and Bethany Hague.

**APPROVE & SIGN MINUTES FROM OCTOBER 20, 2014**

Commissioner Bergeron made a motion to approve the October 20, 2014 minutes as read. Commissioner Kotowski seconded. All in favor, motions carried unanimously.

**APPROVE AND SIGN MANIFESTS**

**READ CORRESPONDENCE**

**FINANCIAL REPORT** – There was no financial report.

**SUPERINTENDENT’S REPORT**

**FLOWS FROM BRIDGE** – Supt. Kudrick received the flow reports from the meter at the bridge. Currently the range is from 29,000-101,000 per day depending on the day and time. He also spoke to Flow Assessment regarding the extremely high meter readings for the rest areas and they believed the readings were caused by a large amount of rags getting stuck on the meter. That problem will not be affecting the bridge readings as it is a different model of meter.

Joe Ducharme is working on the plan for the holding tank installation. Chairman Baines asked Supt. Kudrick how long it would take to build the tank and was told about one month. There was also the question of whether the tank could be used for any other purpose and was told that it could not, but the pumps to it could be used elsewhere.

Commissioner Kotowski made a motion to spend no more than \$4500 on design work for the holding tank. Commissioner Bergeron seconded. All in favor, motion carried unanimously.

**GENERATOR PROBLEMS** – After testing the generator it was found that the entire SCADA system went down because the battery back-up had died. The shelf life of one of these units is roughly four years, but unfortunately no one from the company seems to have included that information with the system. Therefore all nine of the battery back-ups are being replaced at roughly \$60 per unit. Also, during the discussion with company that installed the system, Supt. Kudrick was told that they would also have to replace the dedicated computer that runs the system every five years, as well as updating the software. The costs of the back-ups, the computer replacement cost and the software upgrades will now be included in the maintenance plan.

**K-MART PUMP STATION** – When testing the generator at the station it was found that the generator only kicked on one pump. The soft starts installed to fix the amperage problems seem

to not work and will not allow the generator to exceed 100 amps which only allows one pump to turn on. The company that installed the soft starts will be coming and adjusting them soon.

**PLANT UPDATES** – The mixer in the Floc tank has gone down and is off line at the moment. Supt. Kudrick believes that the gear box may be inoperative. All the PENTA work has been finished and the DES will be coming on Thursday the 6<sup>th</sup> to run a test of the system.

**DONATION** – Supt. Kudrick asked the Board to donate \$25.00 to the Hopkinton Fire Department in memory of Lyle Raymond. Mr. Raymond had done considerable work at the plant in the past few years and Supt. Kudrick wanted to show his appreciation. Commissioner Kotowski made a motion to donate \$25 to the Hopkinton Fire Department. Commissioner Bergeron seconded. All in favor, motion carried unanimously.

### **SCHEDULED APPOINTMENTS**

**BROX** – George Hall, Erik Stevenson – These gentleman came before the board to discuss two subjects. The first was a proposal to use the wastewater plant’s outfall water to wash the Brox plant’s stonedust. Brox would need roughly 450 gallons a minute but would be seasonal only, and they would try to recycle as much water as possible. Brox would need to get a permit from the state before moving forward, but did not foresee any problems obtaining it. Supt. Kudrick stated that there were a couple of options to grab the water from, it would depend if the outfall had to be chlorinated or not (which would depend on the state). Commissioner Kotowski asked how much outfall was produced by the plant and Supt. Kudrick replied that it was roughly 450 gallons a minute. This process would be ideal for eliminating much of the outfall into the river during a crucial time of year. Commissioner Kotowski made a motion to allow Brox to continue with this process and if feasible both in plan and permitting, obtain the Wastewater Plant’s outfall. Commissioner Bergeron seconded. All in favor, motion carried unanimously.

The second subject these gentleman came to discuss was the land owned by Brox surrounding the plant that the Sewer Commission would like to obtain to expand the plant’s operations. The Board was told that if they would like the buffer land between Brox and the Wastewater plant that Brox would like to recover as much new material as possible from the zone. This would then be a win-win situation for both parties. Commissioner Kotowski asked how far down the elevation would drop if Brox processed the land. Mr. Hall stated that it would depend on how far back the plant wanted to go. Of course this would be dependent on permits. Supt. Kudrick asked when Brox might want to meet with DES and was told as soon as possible, Mr. Stevenson would set up a meeting.

### **OLD BUSINESS**

**AMENDED JOB DESCRIPTIONS** – Commissioner Kotowski made a motion to accept the amended plant employee job descriptions to include the on-call policy. Commissioner Bergeron seconded the motion. All in favor, motion carried unanimously.

### **NEW BUSINESS**

There was no new business.

**NON-PUBLIC SESSION**

The Board did not go into non-public session.

**PUBLIC INPUT**

There was no public input.

**ADJOURNMENT**

Commissioner Bergeron motioned to adjourn at 1:30 PM, Commissioner Kotowski seconded.  
All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski  
Clerk